

Teaching & Learning Policy

Introduction

NTG Training Ltd is committed to providing high-quality apprenticeship training through a remote delivery model. This Teaching and Learning Policy outlines our approach to delivering apprenticeships and ensures that both apprentices and employers receive the best possible learning experience. This policy is designed to promote consistency, excellence, and compliance with regulatory requirements.

Aims and Objectives

- To provide high-quality apprenticeship training that meets the needs of both apprentices and employers.
- To ensure the effective delivery of remote apprenticeships through a structured and flexible approach.
- To foster a positive and inclusive learning environment that supports the development of apprentices.
- To comply with all relevant regulatory and quality assurance requirements.
- To continuously improve our remote apprenticeship delivery through ongoing evaluation and feedback.

Curriculum Design and Development

- NTG Training Ltd will design and develop apprenticeship programs that align with industry standards and employer needs.
- The curriculum will be reviewed and updated regularly to incorporate the latest industry trends and technological advancements.
- The curriculum will include a mix of theoretical and practical components to ensure comprehensive learning.
- Learning resources, including digital content and materials, will be accessible to apprentices at all times.



Remote Teaching and Learning

- Our remote apprenticeship delivery model will utilise a combination of online learning platforms, video conferencing, and digital resources to engage apprentices.
- Apprentices will have access to a designated online learning environment to access course materials, submit assignments, and interact with instructors and peers.
- Regular live sessions, webinars, and online discussions will be scheduled to facilitate engagement and communication among apprentices and instructors.
- Assessments, including formative and summative assessments, will be conducted remotely, ensuring they align with the learning outcomes and assessment criteria. Where a face-to-face session is required NTG Training will make arrangements with the apprentice to plan the activity.

Support for Apprentices

- NTG Training will provide apprentices with dedicated support throughout their apprenticeship journey.
- Apprentices will have access to a personal tutor or mentor who will provide guidance, monitor progress, and offer support as needed.
- Regular feedback and progress reviews will be conducted to track apprentices' development and address any challenges.
- Additional learning support, such as study skills workshops or additional resources, will be available to apprentices who require them.

Quality Assurance

- NTG Training is committed to maintaining high standards of quality in remote apprenticeship delivery.
- Regular internal quality assurance processes will be in place to review and improve teaching and learning practices.
- External evaluations and inspections will be welcomed and facilitated as required by regulatory bodies.



Monitoring and Evaluation

- NTG Training will regularly evaluate the effectiveness of the remote apprenticeship delivery model.
- Feedback from apprentices, employers, and tutors will be collected and used to make improvements.
- Performance data, such as success rates and completion rates, will be monitored to identify areas for enhancement.

Compliance and Regulation

- NTG Training Ltd will adhere to all relevant regulatory requirements and guidelines for remote apprenticeship delivery.
- The organisation will stay current with changes in regulations and adapt its policies and practices accordingly.

Review and Update

This Teaching and Learning Policy for Remote Apprenticeship Delivery will be reviewed annually to ensure its ongoing relevance and effectiveness.